

MINUTES
Minutes of the Board of Trustees Reclamation District No. 537
June 4, 2024

Pursuant to the foregoing consent and the notice thereof, duly and regularly posted and given to all members of the Board of Trustees, and by-laws of said District, a regular meeting of the Board of Trustees of Reclamation District No. 537 was called to order by Trustee William Mattos on Tuesday, June 4, 2024, at 9:12 am in-person and via Teams online meeting.

1. Meeting attendance/introductions: Meeting was attended by Trustees William Mattos, Dan Ramos, Thomas Ramos, and Ray Yeung. Trustee Ross Peabody was absent for the majority of the meeting. Also in attendance were Dustin Dumars, Rebecca Smith, Mike Kynett, Tina Anderson, and Nichole Leonard.
2. Approval of agenda:
Trustee Dan Ramos made a motion to approve the agenda, Trustee Yeung seconded.
Motion passed 4-0-1.
3. Approval of minutes of the Board Meetings from April 2, and 30, 2024
Trustee Thomas Ramos made a motion to approve the minutes, Trustee Yeung seconded.
Motion passed 4-0-1.

Public Comment on Non-Agenda Items District

No members of the public attended the meeting.

Business/Action Items

1. Report on District Finances

Mr. Dumars presented informational items include the District's balance sheet and a summary of District funds. The District will hold a special meeting near the end of June to pass the budget.

The District received a bill from PGE for "Vintage Power" appearing to be charges from 2017. Mr. Dumars will reach out to PGE for the account representative to discuss the charges from 2017.

2. Corp Yard

a. Bid Results/Award

The District received six bids for the Corporation Yard Grading Contract No. 1. Forgen's bid was the lowest responsive and responsible bidder at \$1,243,225. Mr. Kynett spoke with Forgen regarding their bid being lower than the Engineer's Estimate for the project. Forgen has worked extensively with RD 537 and is currently working on project for 537 so their mobilization costs were low and the bid was aggressively priced. Trustee Dan Ramos reported that the District has had a good relationship with Forgen. Trustee Dan Ramos made a motion to conditionally approve award of contract to Forgen after the 7 day protest period is over. Trustee Yeung seconded. Motion passed 4-0-1.

b. Bid Building Contract

The District discussed contingency planning in the case that there is a shortfall of funds in the construction budget for the asphalt component of the building contract. The District

plans to bid Contract 2 as is, rather than spend more funds on redesign to reduce the amount of asphalt. The District will revisit redesign pending the amount of the lowest bid for Contract 2.

Trustee Mattos made a motion to go to bid with Contract 2 as is. Trustee Dan Ramos seconded the motion. Motion passed 4-0-1.

Tentative schedule for Contract 2 is to bid the week of June 24th, hold the job walk the week of July 8th, and bid open the week of July 22nd.

Comstock Johnson architects prepared a budget amendment request. Ms. Anderson will follow up with Kevin Wilcox regarding projected budget through the end of construction.

3. Engineers' Report and Updates (MBK):

a. FMAP Update

Ms. Anderson reported that the The FMAP program is anticipated to be available next year. The District's SWIF will likely be approved this year and the District will need to produce annual reports showing the progress the District is making in their efforts to correct PIR items. The District will focus on vegetation, rodent control, and some erosion sites. Manager Mattos reported that there is a leaking pipe. Trustee Mattos stated that they may need to notify the Central Valley Flood Protection Board. Ms. Anderson reported that the District needs to notify the landowner and provide a deadline for the repair and to inform the landowner that if the pipe isn't permitted they will need to apply for a permit.

- Maintenance Work – Clearwater Proposal

The District reviewed Clearwater's proposal to repair some erosion sites. Manager Mattos reported that he had a list of erosion sites to be repaired ahead of the fall inspection. The District will ensure that Clearwater has included prevailing wage payment in their proposal.

The District discussed repairing of some sites with inhouse forces. Mr. Kynett, geotechnical engineer, will evaluate the soils at the sites to ensure they comply with materials prescribed for the project levee.

b. FEMA

Ms. Anderson reported that the District's FEMA claim has been submitted and payment is being processed. She stated that MBK has an upcoming meeting with CalOES to discuss payment timelines.

4. Attorneys' Report

Ms. Smith lost connection during the meeting. The District will follow up with Ms. Smith regarding DWR's disclaimers of interest and the LAFCO Municipal Service Review report. The District will meet with LAFCO on June 27th.

Informational Items

1. Manager's Report

Manager Mattos reported that the District made good progress on maintenance prior to their spring inspection. He reported that the District will need to install bait stations for rodent control. Trustee Mattos will reach out to Chem-Weed regarding the bait stations. Manager Mattos has been monitoring the pumps regularly and the District needs to purchase equipment to exercise the pump valves; he will get quotes for the equipment

for the board to review. He also reported that there is additional runoff in the main drainage canal from irrigation of pistachios within the District. The District plans to send a letter regarding the additional water coming from the farm.

2. WSAFCA Update

Trustee Thomas Ramos reported that in the Assistant Secretary of the Army Corps had toured the West Sacramento Levee and the Weir in April.

3. Additional Informational Items/Trustee Comments

There were no additional comments.

4. Adjourn

The meeting was adjourned at 10:48 am.