

**MINUTES**  
**Minutes of the Board of Trustees Reclamation District No. 537**  
**April 2, 2024**

Pursuant to the foregoing consent and the notice thereof, duly and regularly posted and given to all members of the Board of Trustees, and by-laws of said District, a regular meeting of the Board of Trustees of Reclamation District No. 537 was called to order by Trustee William Mattos on Tuesday, April 2, 2024, at 9:04am in-person and via Teams online meeting.

1. Meeting attendance/introductions: Meeting was attended by Trustees William Mattos, Dan Ramos, Thomas Ramos, Ross Peabody and Ray Yeung. Also in attendance were Manager William Mattos Jr., Megan Murray, Sabrina Snyder, Ric Reinhardt, Rebecca Smith, Mike Kynett, Tina Anderson, and Nichole Leonard.
2. Approval of agenda:  
Trustee Mattos made a motion to approve the agenda, Trustee Peabody seconded. Motion passed 5-0-0.
3. Approval of Board Meeting minutes for April and December 2023, and February and March 2024.  
Trustee Dan Ramos moved to approve the minutes, Trustee Yeung seconded. Motion passed 5-0-0.

**Public Comment on Non-Agenda Items District**

No members of the public attending the meeting had non-agenda items to discuss.

**Business/Action Items**

1. Report on District Finances  
Trustee Thomas Ramos presented the balance sheet. He reported that the District's taxes have been prepared. Trustee Mattos will follow up regarding the Reclamation District No. 900 debt forgiveness.
2. Upper Bypass Coordination  
Mr. Reinhardt presented a table of projects that are being evaluated relative to the bypass expansion. There have been outreach meetings, workshops, and steering committee meetings regarding the widening of the bypass. Mr. Reinhardt will send the report that details the regional trails initiative. It is anticipated to take 12-18 months before Federal interest in the project is determined.  
Trustee Dan Ramos stated the District would like to share the positive experiences the District has had working in collaboration with local and federal agencies.  
Ms. Murray invited the Board to the Central Valley Flood Protection Board meeting on April 12, 2024.
3. Corp Yard
  - a. Re-Bid Discussion  
The Board revisited splitting the Corporation Yard rebid into two bids, one for class A and one for class B work and decided to proceed with splitting the bid. The separate bid documents are anticipated to be ready for bid in mid-April.

b. Proposal for Construction Management

The District considered Gary Albertson's proposal for oversight of the re-bid process and paying for his services with District funding. Trustee Peabody made a motion to approve the proposal, trustee Yeung seconded, and the motion passed 5-0-0.

4. Engineers' Report and Updates (MBK):

a. FMAP Update

Ms. Anderson reported that the District was eligible to submit their FMAP 2024 Advance funding request. The District will request the full amount.

b. FEMA

The District's FEMA claim was transferred from FEMA to CalOES for final processing.

5. Attorneys' Report

Ms. Smith said she would check to confirm Yolo LAFCO request for District information had been fulfilled. Ms. Anderson said she would send the LOI to Yolo LAFCO.

**Informational Items**

1. Manager's Report

Manager Mattos will mow ahead of the spring inspection. He reported that CalOES had delivered the flood fight supply container, and it has been stocked and locked and it located at the Fire Station. The SCADA software for operation of the District's pump station is now active and operational.

2. WSAFCA Update

Trustee Thomas Ramos had nothing to report.

3. Additional Informational Items/Trustee Comments

Trustee Mattos reported that the LEBLS project may be extended another year.

4. Adjourn

Trustee Mattos motioned to adjourn the meeting, trustee Dan Ramos seconded, and the motion passed 5-0-0. The meeting adjourned at 10:41 am.